

## **Dubai College of Tourism Admissions: Terms and Conditions**

These terms and conditions apply to all credit bearing programmes at the Dubai College of Tourism (DCT).

### **1. Introduction**

- 1.1 These terms and conditions represent an agreement between the Dubai College of Tourism (the “College”) and you. The contract is formed when you accept the College’s offer of a place on a credit bearing programme.
- 1.2 These terms and conditions in full, along with your offer and the College’s policies, form the contract (the “Contract”) between you and the College in relation to your studies at DCT. You should read these documents carefully before you initially accept a place at the College and/or prior to registration for the next academic year if you are already a student. Your offer letter will outline the steps that you need to take to accept the College’s offer of a place.
- 1.3 If you have any questions or concerns about these terms and conditions, both current and prospective students should contact the admissions team (admissions@dct.ac.ae).

### **2. Changes to the Contract**

- 2.1 The College will make all reasonable efforts to deliver the programme in accordance with the programme description and associated College’s policies and procedures. However, it may be necessary for the College to:
  - 2.1.1 make changes to your programme, including after you have accepted your offer;
  - 2.1.2 remove a programme due to lack of demand;
  - 2.1.3 vary the delivery methods of programmes and units, including term dates, the timetable, location, number of classes and methods and timings of assessments;
  - 2.1.4 make changes to the members of academic staff delivering units;
  - 2.1.5 vary, replace or withdraw placements, industry visits and other programme activities;
  - 2.1.6 amend or update our rules, regulations and policies and procedures to ensure that the College meets its legal and regulatory obligations, and acts in accordance with best practice;or
  - 2.1.7 make changes to these terms and conditions.
- 2.2 Any amendments made by the College to the Contract will be made available on the College’s website, which you should consult regularly. If we make any significant changes to the Contract, we will take reasonable steps to bring these changes to the attention of affected students as soon as reasonably possible.

### **3. Applications, Offers and Qualifications**

- 3.1 You should ensure that all of the information you provide to the College in respect of your application is true and accurate.
- 3.2 During the admissions process you must disclose any individual learning or medical needs which may result in the College needing to adapt teaching and assessment methods or provide additional support and/or interventions.
- 3.3 If it is discovered that your application contains incorrect or fraudulent information or that you have learning or medical needs that have not been disclosed during admissions, the College may withdraw or amend your offer. If you have already registered, the College reserves the right to terminate your registration at the College and this Contract.
- 3.4 All offers from the College are conditional and the College will set out the conditions that you will need to fulfill in order to be enrolled onto your chosen programme in the offer letter. If you have not fulfilled the relevant conditions before the date notified in your offer (or any other date notified to you), the College reserves the right to withdraw your offer or defer your application to the next year of entry.

### **4. Immigration**

- 4.1 If you are a national of a country other than the UAE, before you are enrolled onto your programme of study you will need to provide documentation to demonstrate that you have the right to live and study in Dubai for the duration of your programme. Tourist visas are not acceptable.
- 4.2 It is the student's responsibility to maintain their immigration status and provide the College with updated passports, visas and Emirates ID copies.
- 4.3 If you hold a DCT student visa, you are responsible for complying with its terms whilst studying at the College. If you take up paid employment on a part time basis, you should ensure that such work does not exceed that allowed by law. If (i) you choose to withdraw from your studies, (ii) your registration is terminated by the College for any reason; or (iii) you are granted permission to suspend your studies, this will affect the validity of your visa and your ability to enter and/or remain in the UAE.
- 4.4 Your DCT student visa will be revoked if your registration is terminated for any reason and you may not be entitled to a refund of any programme fees already paid

### **5. Graduation**

- 5.1 Your progression at DCT and your certifications/qualifications are not guaranteed and are dependent upon your academic performance. Further details are outlined in DCT's Student Recruitment, Admissions and Enrolment Policy.

## **6. Tuition Fees**

- 6.1 To secure a place on your programme, you will be required to pay a deposit. If you do not pay the deposit in accordance with the terms set out in your offer letter, your offer can be withdrawn at the College's discretion.
- 6.2 The deposit will be offset against the balance of tuition fees payable by you for your programme of study.
- 6.3 You will receive confirmation of payment when the deposit has been received and processed by the College. This communication will confirm the reservation of your place on the programme.
- 6.4 The tuition fees applicable to your programme are set out in your offer letter.
- 6.5 If you are a student requiring a DCT student visa you must pay your tuition fees in full prior to being provided with your UAE entry permit/visa.
- 6.6 If you are a student not on a DCT student visa you must either pay your tuition fees in full or provide postdated cheques to guarantee payment in line with the agreed payment plan.

## **7. Termination**

- 7.1 The College reserves the right to exclude you from the College if you breach the conditions outlined in the Student Code of Conduct and Academic Integrity Code.
- 7.2 The College also reserves the right to exclude you from the College for non-payment of tuition fees.
- 7.3 This Contract will terminate automatically if you cancel or withdraw from your programme.